

Foggy City Dancers

BOARD MEETING MINUTES



Date:	Tuesday, July 18, 2006	Scheduled	Actual	Minutes
Location:	Forest Hill Church San Francisco, CA	Start: 6:00 PM End: 7:15 PM	Start: 6:06 PM End: 7:35 PM	Approved: <i>Approved</i> Vote: 6/0/0
Secretary	Gerry Tseng-Gill	Next Meeting	Tues, Aug 8, 2007	Start: 6:00 PM End: 7:30 PM
NOTES:	Please send new agenda items and corrections to the minutes to tsenggill@yahoo.com			

MEMBERS

Name	Position	12/03	1/17	2/21	3/00	4/00	05/09	06/12	7/18	8/8				
Paul Brown						<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>					
Richard Gale	President	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>					
Joe Iser	Treasurer	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>					
Rusty Johnson		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>					
Richard Perez				<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>					
Gerry Tseng-Gill	Secretary	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>					
Mel Bettencort	Visitor						<input checked="" type="checkbox"/>							
Lee Griffiths	Visitor								<input checked="" type="checkbox"/>					
Gary Young	Visitor								<input checked="" type="checkbox"/>					

NEW BUSINESS

Number	Description	Presenter
060718.01	Approval of Agenda	Gale
	07/18 Approved the agenda	
060300.01	Approve Minutes	Gale
	02/21 February Minutes not ready	Tabled to next meeting
	03/00 February & March not ready	
	05/00	Tseng not present
	05/09 Perez suggest that website be modified to state that minutes are available by contacting the secretary.	
	06/12 Tseng-Gill apologizes and promises to have minutes for next board meeting	
	07/18 February Minutes	Motion to approve as amended made by Johnson, Seconded by Perez, Passed 4/0/0
	07/18 March Minutes	Motion to approve as amended made by Perez, Seconded by Johnson, Passed 4/0/0
	07/18 April Minutes	Tabled as Tseng-Gill lost the file on his hard drive. He will check for written copies; and has requested any info that others might have.
	07/18 May Minutes	Motion to approve as amended made by Perez, Seconded by Johnson, Passed 4/0/0
	07/18 June Minutes	Motion to approve as amended made by Perez, Seconded by Johnson, Passed 4/0/0
	07/18 As of June, Minutes will refer to board members by their last name rather than first to prevent confusion.	

ONGOING BUSINESS

Number	Description	Presenter
051203.10	Website Refresh	Tseng-Gill
	12/03 No progress yet.	By next board meeting, Tseng-Gill To provide a first draft/concept for the new website.
	12/03 Website is giving a SQL error when looking at a filtered list of members	By next board meeting, Gale To investigate and fix the error.
	01/17 Board liked proposed look and feel. But project will be delayed until there is more time to work on it.	

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ONGOING BUSINESS

Number	Description	Presenter	
051203.20	Café Press / Logo Wear	Tseng-Gill	
	12/03	Board approved creating a Café Press site for Logo Wear.	By next Board Meeting, Tseng-Gill To get a Café Press Store site.
	12/03	Suggested need for button down shirts (black) with logo & embroidered name for convention.	On hold until after the initial store is created.
	01/17	Board approved the new store site. Need to get better quality logo for the graphics.	Tseng-Gill to see if Urso would be willing to recreate our logo.
	02/21	No status	
	03/00	No status	
	06/12	New high resolution logo has been uploaded to the website	
	07/18	Discussion about what to offer and at what price was cut short due to a lack of time.	Discussion will continue via email.
060300.05	Pride Parade	Gale	
	0300	Richard sent in registration and Joe sent in fees	
	0300	Need a caller	
	0300	Can use Richard G's jeep	
	0509	Pride has not receive payment yet	Iser to investigate
	0509	Caller is arranged	
	0509	Need to arrange for monitor sign-ups	
060300.06	Joint Dance with Midnight Squares	Gale	
	0300	Midnight Squares wanted to know if we wanted to do more joint dances, particularly the Harvest Dance in September.	
	0300	Need to see if we can find a facility with two halls; the Unitarian church has a wedding and reception in the halls until 8:00 PM.	
	0300	Ann Uebelacker is the caller	
	0509	Gary and Paul are continuing to look for venues Rusty suggested the church at the end of Judah or considering using the Sunset recreation center.	
	06/12	Trouble finding a space; maximum amount to spend is \$500 for fees.	
	06/12	If we cannot find a venue by 7/31, then we will just make it a single dance.	
	07/18	Harvest Dance will just be a FCD event as a large enough venue could not be found in time.	
	07/18	Need to begin working on reserving a venue for 2007 for a joint dance.	Brown
	07/18	Thus far, the only suitable space we have been able to find for a joint dance is at the Unitarian Church.	
060509.02	Outreach	Gale	
	05/09	Comments have been made that FCD has not done enough to reachout to the straight clubs in the Bay Area.	Brown suggests that we find the various groups and add them to our mailing/distribution list.
060509.03	Class Caller	Brown	
	05/09	Motion to ask Neil for Mainstream and Harlin for Plus	Perez Moves; Brown Seconds; passes 4/0/0
	06/12	Neil has agreed to call for Mainstream	
	06/12	Need to get a contract together for Neil	Iser to get a copy for Brown.
060509.04	Merger with Western Star		
	05/09	Gale and Perez will approach to discuss the benefits of a possible merger.	
	06/12	Our request for a meeting has been received	

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ONGOING BUSINESS

Number	Description	Presenter
	with suspicion by Western Star.	
06/12	Discussion as FCD has no ulterior motives, but feels that having two Mainstream Plus clubs in San Francisco is not best for the greater square dance community.	
07/18	Western Star board has refused to meet to discuss the matter. Not sure as to why there is such strong mistrust and hard feeling.	
07/18	See 060718.03- Offering A Level Classes for continuation of discussion.	
060509.06	Women Members	
05/09	Discussion about how to get more women members. It is agreed that this is a concern.	
060509.07	Advertising Mainstream Class	
05/09	Discussion included advertising in the BAR, Craig's List and Handbills.	
07/18	Gary Young was concerned that not enough was being done to recruit for the new class; as it is the primary way to get new members. Concerns included the fact that flyers did not state "gay and lesbian" and distribution has not been very good. The ads on Craig's List do not seem like they are being updated very much, and searching for "square dance" did not bring any results. Finally, email is critical as last year's members are the best source for new members.	Brown to investigate Craig's List searching and refresh the ad.
07/18	Brown and Iser have posted ads on Craig's List.	
060612.01	Treasurer's Report	Iser
06/12	Received \$5,000 in tax refunds; but still expect more.	
06/12	By the end of June we should have about \$12,000 in our accounts	
06/12	Suggested that we move some of the savings into a CD for more interest	
06/12	Suggested that we require a second signature for moving money out of the CD.	
060612.02	Mail Key	
06/12	Perez to get mail key from Gary Young.	
060612.03	Not Profit Status & Tax Returns	Iser
06/12	We should not have to file IRS taxes, as we will not receive enough in income.	
06/12	Currently, our tax years are not coordinated between the federal and state. Recommended that we extend this years fiscal year to synchronize the federal and state, and move our fiscal year to end on December 31.	
06/12	The club will need to file form 199 with the state if our gross receipts are over \$25,000 for the last three years.	
06/12	The club needs to file a \$25 fee and list of officers each year	
06/12		Iser to investigate this issues and report to the board on exactly what we need to do to comply with federal and state tax requirements.
07/18		Iser to talk to Richard Lee about past year's

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ONGOING BUSINESS

Number	Description	Presenter
		State and Federal tax refunds.
060612.04	2007 Dances	Brown
	06/12 Valentines- 2/10 Joe Sawtel Spring- 4/14 Ann Uebelacker Pride- 6/16 Sandra Briant Harvest- 9/8 Mike DeSisto Anniversary- 11/3 Andy Shore	
	06/12 Need to evaluate April 14 so as to not conflict with Easter.	
	06/12 Question if we should have the June 16 th Pre-Pride dance.	
	07/18 Question if the callers have been assigned to the dances as outlined above on 06/12. The list of callers is only suggested and we have yet to make any final arrangements.	
	07/18 Decided not to have the Pre Pride Dance in 2007 and possibly into the future.	Motion made by Iser, Seconded by Perez, Passed 3/0/1
	07/18 Need to be planning our dances for 2008 and getting callers as well. This can be done as we work on getting callers for 2007.	Brown
	07/18 Discussion about the frequency of dances and if they should be calendared differently. The only time when dances were too close together was this year in January with the New Year's Dance and Valentines Dance being only a few weeks apart.	
	07/18 Should check with ECR, and Western Star to see what callers they have scheduled for 2007 and 2008	Brown
060612.05	Soda Sales	
	06/12 New system of managing money going well	Johnson
	06/12 Iser to bring cash box and seed money for the dance.	
060612.06	Additional Board Members	Iser
	06/12 Need to add 2 more board members	Iser
	07/18 Gale stated that he will be stepping down as President in November as he is in the process of growing their family. He will be available to attend meetings and would like to continue on as webmaster.	
	07/18 Brown stated that the clinical and academic demands of his school are making it difficult to continue on as a board member. Gale and others voiced that they would rather he not consider resigning immediately, but work to possibly make his responsibilities lighter.	Brown and Gale to continue their discussion following the board meeting.
060718.02	Financial Reports	Iser
	07/18 May statement is missing. Iser will check the file box.	Iser
	07/18 The we almost broke even on the PrePride Dance.	
060718.03	Offering A Level Classes	Gale
	07/18 Gale had an investigatory discussion with Midnight Squares about FCD's taking on A Classes and allowing Midnight Squares to expand into the higher levels of C. Midnight was	

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Number	Description	Presenter
	open to the idea, but did not want to appear to be playing "favorites" with FCD over Western Star. Gale mentioned that we had desired to have a conversation with Western Star about merging, but that they were not open to the idea, which ended all other conversations.	
07/18	Jeff of Midnight Squares said that he will have a conversation with the board members of Western Star to understand their position and see if communications could be facilitated.	
07/18	Midnight Squares is surveying their membership and is considering offering an A class on Thursday nights. Harlan would be the caller.	
07/18	It was decided that FCD's consideration of A will wait until after Jeff has had a chance to talk things over with Western Star.	
07/18	The earliest time that FCD would consider adding A would be Summer/Fall 07.	
07/18	Adding A would require a change in FCD's Charter.	
060718.04	Harvest Dance	
07/18	Young, representing Midnight Squares requested that we have an intro to A tip at our Harvest dance. It would allow our members to consider taking A.	
07/18	Several options about how to integrate the Intro to A tip were discussed.	
07/18	It was decided that there would be A tips at the harvest dance. The first would be an Intro to A, followed by an A Tip, and the third would either be a continuation of the Intro to A if there was strong interest, or it would be another A Tip.	This should be added to the Harvest Dance Flyer
07/18	A coordinator for the Harvest Dance has not yet been selected.	
060718.05	Renewals	Iser
07/18	Currently, all memberships expire on July 31, 2006. Renewals use to happen in the summer. For the last few years, renewal notices have gone out late.	Iser
07/18	It was discussed that renewals should be made to happen with the calendar year so that it is in like with our financial year, plus we would have the advantage of requesting year-end donations at that time.	
07/18	There was considerable debate over the timing of renewals. Concerns included: <ul style="list-style-type: none"> ▪ It is confusing for students who's membership includes their membership. If they graduate in June, shouldn't they then renew? Or will they expect that their membership will continue until December, and we will loose out on 6 months of membership fees? ▪ It would be beneficial to have renewals tied to year-end donation requests, as we would not have to send out multiple mailings. ▪ We hope to have renewals online by year end. 	
07/18	A motion was made to change the renewal year-end from July to December; further to extend the	Motion made by Perez, Seconded by Iser, Passed 3/1/0

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Number	Description	Presenter
	2006/07 renewal year to end in December, making it a 18 month membership at a slightly higher price. The 12 month membership was \$45, and it was decided the 18 month membership would be \$60.	
07/18	Membership Renewal letters will be sent out in late October or early November. Perez offered to assist Iser with writing the letter.	
07/18	It was discussed that we should consider offering a doner level at \$250 that would we rewarded with membership, entry into dances and club nights.	
07/18	This past year, we had several club nights between the end of Class and the Intro Nights.	
060718.06	Plus Tips in Mainstream Class	Brown
07/18	Brown and Young mentioned that John Kenny was wanting the club to reconsider how it uses the time during the Mainstream Class. It was suggested that rather than having a hour of Plus prior to class, that tips be integrated through out the class.	Iser
07/18	It was decided that FCD would offer a half hour of Plus dancing from 7:00 to 7:30 PM, and then tips interspersed through out the Mainstream Class.	
060718.07	Calendar	Gale
07/18	<p>July _____</p> <p>4 Dark</p> <p>11 Gale</p> <p>18 Perez</p> <p>25 Brown</p> <p>August _____</p> <p>1 Iser</p> <p>8 Johnson (Board Meeting)</p> <p>15 Brown</p> <p>22 Tseng-Gill</p> <p>29 Gale</p> <p>September _____</p> <p>5 Gale (Board Meeting)</p> <p>9 Harvest Dance</p> <p>12 Johnson</p> <p>19 Perez</p> <p>26 Iser</p>	
060718.08	Close	Gale
07/18	Motion to Adjourn	Perez Motions; Iser Seconds; Passes 6/0/0