

Foggy City Dancers

BOARD MEETING MINUTES



Date:	Tuesday, January 17, 2006	Scheduled	Actual	Minutes
Location:	Forest Hill Church	Start: 6:00 PM	Start: 6:00 PM	Approved: 07/18/06
		End: 7:15 PM	End: 7:35 PM	Vote: 4/0/0
Secretary	Gerry Tseng-Gill	Next Meeting	Tue, Feb 21, 2006	Start: 6:00 PM
				End: 7:15 PM
NOTES:	Please send new agenda items and corrections to the minutes to tsenggill@yahoo.com			

MEMBERS

Name	Position	12/03	1/17												
Richard Gale	President	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joe Iser	Treasurer	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gerry Tseng-Gill	Secretary	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rusty		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

GUESTS

Name	Email	Phone	Purpose

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NEW BUSINESS

Number	Description	Presenter
060117.01	Approve the Agenda	Richard
	01/17 No changes	Meeting proceeded.
060117.02	Approve December Minutes	Richard
	01/17 December minutes were reviewed as we went through them.	<input type="checkbox"/> February Meeting, need to approve the minutes.
060117.03	Discussion Regarding Responsibilities	Richard
	01/17 Richard feels like he is handling too much and not able to do an adequate job. He asked who can help him out.	
	01/17 Rust to handle facilitites for dances and class.	
	01/17 Gerry to handle scheduling callers for classes and dances, but will table website work.	
	01/17 Updated Rolls and Responsibilities	
060117.01	Discussion about Donations	
	01/17 Decided to hold receipts until year end and manually issue statements.	<input type="checkbox"/> Will evaluate Quickbooks Non-Profit at year end.
	01/17 Move to Tabled Items.	

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ONGOING BUSINESS

Number	Description	Presenter
051203.02	Approve November Minutes	Richard
	12/03 No meeting Minutes available, so approval is being tabled for the next meeting.	<input type="checkbox"/> by next board meeting, Richard Contact Tom to get November's Minutes.
051203.02	Treasurer's November Report	Joe
	12/03 Missing the November Statement. Approval of November report tabled with October's until the next meeting.	<input checked="" type="checkbox"/> by next Board Meeting, Joe Prepare Reports for October '05, November '05, and Year End Report, January meeting.
	12/03 Question arose about financial calendar. Not sure if it ends October of November.	<input type="checkbox"/> by next board meeting, Joe Look at tax returns to determine Fiscal Year Dates.
	01/17 Approved October Financial Report	Moved by Gerry, Seconded by Rusty, passed 4/4
	01/17 Approved November Financial Report	Moved by Gerry, Seconded by Rusty, passed 4/4
	01/17 Approved December Financial Report	Moved by Gerry, Seconded by Rusty, passed 4/4
051203.04	Year-end Thank You letters for donations will make the letter a tax-deductible receipt, if we have our non-profit status by that time.	Joe
051203.06	Transition between MS Class and Plus	Richard
	12/03 We would like the Plus class to end close to Stumptown Stomp (May 19-21) so students can dance Plus there.	
	12/03 Offer Club Night on Jan 17, 24, & 31, with specialized focus (styling, Sashayed)	<input type="checkbox"/> Need to find caller for this period.
	12/03 Limit the Intro nights to just 2, Feb 7, & 14, with the 14 th being the first night of Plus.	
	12/03 Plus Class to begin at 7:30 to 9:30	
	12/03 Need to determine the price of the club night. Find out what other clubs are charging and make sure we are about the same.	<input type="checkbox"/>
	01/17 Club Night Price set at \$3.00 01/17 Caller is Harkin	
051203.07	Membership Renewals	Richard
	12/03 Follow-up membership renewal notices have been sent.	
	12/03 Next year we hope the process will be online with Paypal or other credit card processing integrated.	<input type="checkbox"/> Fall '06 Richard Update renewal process for online processing
051203.08	Email Lists	Gerry
	12/03 We should have a separate email list that we use to send out notices about upcoming dances and classes to non-FCD members. The list could be either a text file or a Yahoo group.	<input type="checkbox"/> by next board meeting, Gerry To come up with a place to store the list.
	12/03 Should add a column to dance registration form to collect email addresses at each dance.	<input type="checkbox"/> by next board meeting,, Joe Update dance registration form to include email addresses.
051203.09	Organizational Status / Non-Profit	Richard
	12/03 No update from our lawyer. Richard has tried calling and emailing him.	

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ONGOING BUSINESS

Number	Description	Presenter
	12/03 Expect notification from the State by Feb 1. 01/17 No update yet.	
051203.09	Club Storage Locker	Gerry
	12/03 Investigation with property management firms is that they only rent storage to tenants in that building.	
	12/03 Rusty offered to provide FCD with a 4x4 or 4x6 space in his garage, which is accessible by combination pad.	<input checked="" type="checkbox"/> by next board meeting, Rusty To clear out the space and let board know when that it completed.
	12/03 Need to reorganize storage, consolidate, and label each box/tub.	<input type="checkbox"/>
051203.10	Website Refresh	Gerry
	12/03 No progress yet.	<input type="checkbox"/> By next board meeting, Gerry To provide a first draft/concept for the new website.
	12/03 Website is giving a SQL error when looking at a filtered list of members	<input type="checkbox"/> By next board meeting, Richard To investigate and fix the error.
	01/17 Board liked proposed look and feel. But project will be delayed until there is more time to work on it.	
051203.12	Rolls for '06	Richard
	12/03 Reviewed and assigned people to various Roles and Responsibilities, as follows: Correspondence & Publicity Club eMail Correspondence Richard Club Mail Correspondence Richard Web Page Coordinator Gerry Activities Calendar Newsletter Editor Rick P. Flyers ??? Club Archivist Gary Cohn Graduation Certificates Joe Weekly Broadcast Email Gerry Recruitment Team Board Events and Callers Club Night ??? Class Caller Scheduling Richard Event Caller Booking Richard Reservations Richard Event Sponsor <i>Rotating</i> Class Night / Club Night Sponsor <i>Rotating</i> Class Coordinator Gerry Class Liaisons Lee & Penny Other Roles and Responsibilities Database Coordinator Richard Supply Coordinator <i>Rotating</i> Badge Coordinator Joe IAGSDC Delegate Richard & Joe as secondary List Serve Maintenance Richard Offices President Richard Vice President <i>open</i> Treasurer Joe Secretary Gerry	<input checked="" type="checkbox"/> by next board meeting, Gerry Contact Urso and find out if he is still interested in making our flyers.
	01/17 Moved to separate section of Minutes	
051203.12	Forms and Documents Management	Richard

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ONGOING BUSINESS

Number	Description	Presenter
	12/03 Please upload any documents so they are available for all group members.	<input type="checkbox"/> Next Board Meeting, All members Upload any forms /documents you have.
	01/17 Forms upload process is not working	<input type="checkbox"/> Richard to fix
051203.14	Additional Board Members	Richard
	12/03 Richard spoke to one individual, who did not have a computer. Asked if he were given one would he use it for email correspondence for the board. The individual said yes.	<input type="checkbox"/> by next board meeting, Richard Find/build a PC.
	01/17 Invitation extended to Lee Griffith and Richard Perez.	
051203.16	Consideration of Pride Dance as a joint dance.	Joe
	12/03 Suggested that we consider making our Pre-Pride Dance as a joint dance with Western Star.	<input checked="" type="checkbox"/> by next board meeting, Joe Contact Western Star to discuss.
	12/03 Board gave Joe permission to contact Western Star to discuss.	
	01/17 Western Star did not like the idea of merging both Pride dances into one. But will consider other dances in the future.	
051203.17	Class Cancellation Procedure	Rusty
	12/03 Options considered include phone tree, email to cell phones, along with email.	Idea was tabled due to a lack of resources, and technology.
	01/17 Moved to Tabled Items	
051203.18	Volunteer Recognition	Richard
	12/03 Consideration of using pictures in emails and Fog Horn to recognize volunteers.	
051203.19	Adding Value to Membership	Gerry
	12/03 At the Annual Membership Meeting, one member asked "what do people get for their membership".	
	12/03 Suggested that we try to create symbolic and real differences for members vs. non-members.	
	12/03 Could provide members with a special website to purchase FCD Logo wear at a discounted price.	
	01/17 Suggested that we create a Membership Card. On the front would be the member's name, and VIP status if they purchased the "Dance Card". List of dances and dates on the back of the card.	This idea was tabled for next year.
	01/17 Moved to Tabled items	
051203.20	Café Press / Logo Wear	Gerry
	12/03 Board approved creating a Café Press site for Logo Wear.	<input type="checkbox"/> By next Board Meeting, Gerry To get a Café Press Store site.
	12/03 Suggested the need for nice button down shirts (black) with logo and embroidered name for convention.	On hold until after the initial store is created.
	01/17 Board approved the new store site. Need to get better quality logo for the graphics.	<input type="checkbox"/> Gerry to see if Urso would be willing to recreate our logo.
051203.21	Close	Richard
	12/03	Joe Made a Motion to adjourn, Gerry seconded, motion passed 3/3

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CLASSES

	Mainstream '05	Plus '06	Mainstream '06	Plus '07
Coordinator:		Gerry		
Caller Name:	Neil Heather	Harlin		
Contract Sent:				
Contract Rec:				
eMail:				
Phone:				
Stipend Amt:	\$40/night	\$40/night		
Stipend Due:				
Stipend Paid:				
Location:	Forest Hill Christian Church 250 Laguna Honda Blvd. San Francisco, CA 94116	Forest Hill Christian Church 250 Laguna Honda Blvd. San Francisco, CA 94116		
Intro Dates:		Jan 31, 2006		
Start Date:		Feb, 7, 2006		
End Date:				
Start Time:	7:00 PM Plus 8:00 PM Class	7:30 PM to Plus class with plus tip		
End Time:	9:30 PM	9:30		
Enrolled:				
Graduated:				
Class Liaisons:				

DANCE: NEW YEAR'S DANCE WITH WESTERN STAR

Caller Liaison:	Richard	Date:	Saturday, January 7, 2006						
Caller Name:		Coordinator:							
Phone:		Location:	Ebenezer Lutheran						
Email:		Contact:							
Contract Sent:	Yes	Phone:							
Contract Rec:	No	Email:							
Arrival:		Deposit Due:							
Hotel:		Deposit Amt:							
Dinner Host:		Deposit Paid:							
Transport to:		Setup Start:							
Transport from:		Dance Start:							
Departure:		Dance End:							
Deposit Amount:		Cleanup End:							
Deposit Due:		Coordinators:							
Deposit Paid:		Decoration:							
Travel Costs:		Front Desk:							
Stipend Amount:	200	Raffle:							
Reimb. Amount:		Food:							
Total Caller Costs:		Equipment:							
Total Revenue:		Flyer:	Done						
Total Caller:		Expenses:							
Total Expenses:		Drinks:							
Profit/Loss Amt:		Decorations:							
		Other:							
Notes	<table border="1"> <tr> <td>12/03</td> <td></td> <td><input type="checkbox"/> by 12/10, Richard Need to speak/call/email to Randy, to divvy up responsibilities and confirm financial agreement.</td> </tr> <tr> <td>01/17</td> <td>Split Profit with Western Star</td> <td></td> </tr> </table>			12/03		<input type="checkbox"/> by 12/10, Richard Need to speak/call/email to Randy, to divvy up responsibilities and confirm financial agreement.	01/17	Split Profit with Western Star	
12/03		<input type="checkbox"/> by 12/10, Richard Need to speak/call/email to Randy, to divvy up responsibilities and confirm financial agreement.							
01/17	Split Profit with Western Star								

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DANCE: VALENTINES DAY DANCE

Caller Liaison:	Gerry	Date:	Saturday, January 28, 2006
Caller Name:	Anne Uebelacker	Coordinator:	
Phone:	7020 Ramsay Ave Burnaby, British Columbia V5E 3L2 Canada Telephone (604)540-4091	Location:	Ebenezer Lutheran
Email:		Contact:	
Contract Sent:	Yes	Phone:	
Contract Rec:	No	Email:	
Arrival:		Deposit Due:	
Hotel:		Deposit Amt:	
Dinner Host:		Deposit Paid:	
Transport to:		Setup Start:	
Transport from:		Dance Start:	
Departure:		Dance End:	
Deposit Amount:		Cleanup End:	
Deposit Due:		Coordinators:	
Deposit Paid:		Decoration:	
Travel Costs:		Front Desk:	
Stipend Amount:	200	Raffle:	
Reimb. Amount:		Food:	
Total Caller Costs:		Equipment:	
Total Revenue:		Flyer:	Done
Total Caller:		Expenses:	
Total Expenses:		Drinks:	
Profit/Loss Amt:		Decorations:	
		Other:	
Notes	Date	Discussion	Action
	12/03		<input type="checkbox"/> by 12/10, Richard Need to speak/call/email to Randy, to divvy up responsibilities and confirm financial agreement.

DANCE: SQUARES FOR BEARS

Caller Liaison:	Richard	Date:	Saturday, February 18, 2006
Caller Name:	Harlin	Coordinator:	
Phone:		Location:	Have location
Email:		Contact:	
Contract Sent:		Phone:	
Contract Rec:		Email:	
Arrival:		Deposit Due:	
Hotel:		Deposit Amt:	
Dinner Host:		Deposit Paid:	
Transport to:		Setup Start:	
Transport from:		Dance Start:	
Departure:		Dance End:	
Deposit Amount:		Cleanup End:	
Deposit Due:		Coordinators:	
Deposit Paid:		Decoration:	
Travel Costs:		Front Desk:	
Stipend Amount:		Raffle:	
Reimb. Amount:		Food:	
Total Caller Costs:		Equipment:	
Total Revenue:		Flyer:	

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DANCE: SQUARES FOR BEARS

Total Caller:		Expenses:	
Total Expenses:		Drinks:	
Profit/Loss Amt:		Decorations:	
		Other:	
Notes	Date	Discussion	Action
	12/03	Caller needed, considered using Andy Shore, but decided to use Harlen as he will definitely be in the area.	<input type="checkbox"/> by 12/10, Richard Contact Harlen and get verbal agreement.
	12/03	Nice to have a new dangle for the event. Consider tie in with IBR them, or other unique design.	<input type="checkbox"/> by 12/10, Gerry Contact Steve Zink to see if he will take this on.

DANCE: SPRING DANCE / SILENT AUCTION

Caller Liaison:	Richard	Date:	Saturday, April 15, 2006
Caller Name:	Harlin	Coordinator:	
Phone:		Location:	
Email:		Contact:	
Contract Sent:		Phone:	
Contract Rec:		Email:	
Arrival:		Deposit Due:	
Hotel:		Deposit Amt:	
Dinner Host:		Deposit Paid:	
Transport to:		Setup Start:	
Transport from:		Dance Start:	
Departure:		Dance End:	
Deposit Amount:		Cleanup End:	
Deposit Due:		Coordinators:	
Deposit Paid:		Decoration:	
Travel Costs:		Front Desk:	
Stipend Amount:		Raffle:	
Reimb. Amount:		Food:	
Total Caller Costs:		Equipment:	
Total Revenue:		Flyer:	
Total Caller:		Expenses:	
Total Expenses:		Drinks:	
Profit/Loss Amt:		Decorations:	
		Other:	
Notes	Date	Discussion	Action
	12/03	Need to find person to head up Auction.	Gerry will head it up
	12/03	Considered requesting members to donate some frequent flyer miles to get two-airline ticket as a large prize. Can use this to help promote the dance. Need to determine if it will be a raffle or silent auction item.	<input type="checkbox"/> by next meeting, Gerry To contact airline and learn how to pool frequent flyer miles.
	12/03	Noted that Rick is available to answer questions and provide an overview of the process.	
	12/03	Goal is to create a notebook with all of the information about putting on the silent auction, to preserve knowledge from previous auctions.	

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2006 CALENDAR

FCD Events		2006 Calendar							Other Events		
		JANUARY									
		S	M	T	W	T	F	S			
3	Richard Hosting Class (7:30-9:30)	1	2	3	4	5	6	7	16	Martin Luther King	
7	Board Meeting	8	9	10	11	12	13	14			
7	New Year Dance w/ WS	15	16	17	18	19	20	21			
10	Gerry Hosting Graduation (7:30-9:30)	22	23	24	25	26	27	28			
17	Joe Hosting Club Night (7:30-9:30)	29	30	31							
24	Richard Hosting Club Night (7:30-9:30)										
28	Valentines Dance										
31	Joe Hosting Club Night (7:30-9:30)										
		FEBRUARY									
		S	M	T	W	T	F	S			
2/8-2/22	Gerry Vacation	5	6	7	8	9	10	11	4	Capital City Squares	
7	Rusty Hosting Intro Class (7:30-9:30)	12	13	14	15	16	17	18	10	PACE	
14	Richard Hosting Class (7:30-9:30)	19	20	21	22	23	24	25	14	Valentine's Day	
21	Joe Hosting Class (7:30-9:30)	26	27	28							
21	Board Meeting (6:00-7:15)										
28	Gerry Hosting Class (7:30-9:30)										
2/27-3/13	Richard Vacation										
20											
25											
26											
		MARCH									
		S	M	T	W	T	F	S			
2/27-3/13	Richard Vacation	5	6	7	8	9	10	11	10-12	PACE	
7	Rusty Hosting Class (7:30-9:30)	12	13	14	15	16	17	18	11	Diablo	
14	Gerry Hosting Class (7:30-9:30)	19	20	21	22	23	24	25	18	Cuesta Squares	
21	Board Meeting (6:00-7:15)	26	27	28	29	30	31				
21	Joe Hosting Class (7:30-9:30)										
28	Richard Hosting Class (7:30-9:30)										
		APRIL									
		S	M	T	W	T	F	S			
4	Class (7:30-9:30)	2	3	4	5	6	7	8	7-9	PACE	
11	Board Meeting	9	10	11	12	13	14	15	22	El Camino	
11	Class (7:30-9:30)	16	17	18	19	20	21	22	16	Easter	
15	Spring Dance & Silent Auction	23	24	25	26	27	28	29	29	SCVSDA	
18	Class (7:30-9:30)	30									
28	Class (7:30-9:30)										
		MAY									
		S	M	T	W	T	F	S			
2	Class (7:30-9:30)	7	8	9	10	11	12	13	5-7	PACE	
9	Class (7:30-9:30)	14	15	16	17	18	19	20	19-21	Stonetown Stomp	
13	Board Meeting (6:00-7:15)	21	22	23	24	25	26	27	29	Memorial Day	
16	Class (7:30-9:30)	28	29	30	31						
23	Class (7:30-9:30)										
30	Class (7:30-9:30)										
		JUNE									
		S	M	T	W	T	F	S			
6	Class (7:30-9:30)	4	5	6	7	8	9	10	3	Diablo	
13	Convention Prep. (7:30-9:30)	11	12	13	14	15	16	17	9	PACE	
17	Pre-Pride	18	19	20	21	22	23	24	24	Western Star Pride	
20	Convention Prep. (7:30-9:30)	25	26	27	28	29	30				
27	Convention Prep. (7:30-9:30)										
24-25											
30+											
		JULY									
		S	M	T	W	T	F	S			
4	DARK	2	3	4	5	6	7	8	30-3	IAGSDC Convention	
11	Intro to Mainstream	9	10	11	12	13	14	15	4	July 4 th	
15	Board Meeting	16	17	18	19	20	21	22	14	PACE	
18	Intro to Mainstream	23	24	25	26	27	28	29			
25	Intro to Mainstream	30	31								

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2006 CALENDAR

FCD Events	2006 Calendar	Other Events																																																	
1 Class 8 Class 12 Board Meeting 15 Class 22 Class 29 Class	AUGUST <table border="1"> <tr> <td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td> </tr> <tr> <td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td> </tr> <tr> <td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td> </tr> <tr> <td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td> </tr> <tr> <td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td> </tr> <tr> <td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td> </tr> </table>	S	M	T	W	T	F	S			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31			3-7 Lazy Bear 5 El Camino 11-13 PACE							
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		1	2	3	4	5																																													
6	7	8	9	10	11	12																																													
13	14	15	16	17	18	19																																													
20	21	22	23	24	25	26																																													
27	28	29	30	31																																															
5 Class 9 Board Meeting 9 Harvest Dance 12 Class 19 Class 26 Class ?? Annual Member Meeting	SEPTEMBER <table border="1"> <tr> <td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td> </tr> <tr> <td></td><td></td><td></td><td></td><td></td><td>1</td><td>2</td> </tr> <tr> <td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td> </tr> <tr> <td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td> </tr> <tr> <td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td> </tr> <tr> <td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td> </tr> </table>	S	M	T	W	T	F	S						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	4 Labor Day 8-10 PACE 23 Western Star 24 Folsom Street Fair							
S	M	T	W	T	F	S																																													
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Foggy City Dancers

Board Meeting Minutes

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2007 CALENDAR

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	DECEMBER <table border="1" style="width: 100%; text-align: center;"> <tr> <td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td> </tr> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td>1</td> </tr> <tr> <td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td> </tr> <tr> <td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td> </tr> <tr> <td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td> </tr> <tr> <td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td> </tr> <tr> <td>30</td><td>31</td><td></td><td></td><td></td><td></td><td></td> </tr> </table>	S	M	T	W	T	F	S							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31						1 Diablo Dancers 7-9 PACE 25 Christmas
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ROLES AND RESPONSIBILITIES

01/17	Reviewed and assigned people to various Roles and Responsibilities, as follows: Correspondence & Publicity Club eMail Correspondence Richard Club Mail Correspondence Richard Web Page Coordinator Gerry Activities Calendar Gerry Newsletter Editor Rick P. Flyers Urso Club Archivist Graduation Certificates Joe Weekly Broadcast Email Gerry Recruitment Team Board Events and Callers	Merged Club and Class Scheduling. Club Archivist now open
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Foggy City Dancers

Board Meeting Minutes

Date	Error! Reference source not found.	Page	12 of 12
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	Club/Class Caller Scheduling Event Caller Booking Reservations Event Sponsor Class Night / Club Night Sponsor Class Coordinator Class Liaisons Other Roles and Responsibilities Database Coordinator Supply Coordinator Badge Coordinator IAGSDC Delegate List Serve Maintenance Offices President Vice President Treasurer Secretary	Gerry Gerry Rusty <i>Rotating</i> <i>Rotating</i> Gerry Richard <i>Rotating</i> Joe Richard & Joe as secondary Richard Richard <i>open</i> Joe Gerry	
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TABLED ITEMS

051203.17	Adding Value to Membership	Gerry			
	<table border="1" style="width: 100%;"> <tr> <td style="width: 10%;">01/17</td> <td style="width: 50%;">Suggested that we create a Membership Card. On the front would be the member's name, and VIP status if they purchased the "Dance Card". List of dances and dates on the back of the card.</td> <td style="width: 40%;">This idea was tabled for next year.</td> </tr> </table>	01/17	Suggested that we create a Membership Card. On the front would be the member's name, and VIP status if they purchased the "Dance Card". List of dances and dates on the back of the card.	This idea was tabled for next year.	
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051203.17	Class Cancellation Procedure	Rusty			
	<table border="1" style="width: 100%;"> <tr> <td style="width: 10%;">12/03</td> <td style="width: 50%;">Options considered include phone tree, email to cell phones, along with email.</td> <td style="width: 40%;">Idea was tabled due to a lack of recourses, and technology.</td> </tr> </table>	12/03	Options considered include phone tree, email to cell phones, along with email.	Idea was tabled due to a lack of recourses, and technology.	
12/03	Options considered include phone tree, email to cell phones, along with email.	Idea was tabled due to a lack of recourses, and technology.			
060117.01	Discussion about Donations				
	<table border="1" style="width: 100%;"> <tr> <td style="width: 10%;">01/17</td> <td style="width: 50%;">Decided to hold receipts until year end and manually issue statements.</td> <td style="width: 40%;"> <input type="checkbox"/> Will evaluate Quickbooks Non-Profit at year end. </td> </tr> </table>	01/17	Decided to hold receipts until year end and manually issue statements.	<input type="checkbox"/> Will evaluate Quickbooks Non-Profit at year end.	
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MOTION TO ADJOURN

060117.03	Close	Richard			
	<table border="1" style="width: 100%;"> <tr> <td style="width: 10%;">01/17</td> <td style="width: 50%;">Close</td> <td style="width: 40%;">Rusty Made a Motion to adjourn, Richard, motion passed 3/3</td> </tr> </table>	01/17	Close	Rusty Made a Motion to adjourn, Richard, motion passed 3/3	
01/17	Close	Rusty Made a Motion to adjourn, Richard, motion passed 3/3			

END